

# Welcome

Delegates Information  
Pack  
Cape Town  
2024



**2<sup>nd</sup> Global Summit on  
Diamond Open Access**

**8 - 14 DECEMBER 2024 | CAPE TOWN, SOUTH AFRICA**

# Delegates Information Pack Cape Town 2024

## Welcome

On behalf of the Local Organising Committee for the 2nd Global Summit on Diamond Open Access, we are delighted to welcome you to this year's summit.

We are thrilled to have you join us for what promises to be an inspiring and enriching experience. Whether you are here to network, learn, or contribute, we are confident that this conference will offer invaluable opportunities for growth, collaboration, and knowledge-sharing.

This Delegates' Pack has been carefully designed to guide you through every aspect of the conference. Inside, you will find essential information to help you navigate the event seamlessly—from schedules and session details to venue maps and practical tips on making the most of your time here. We hope this pack will serve as a helpful resource throughout your time with us.

If you have any questions or need assistance, our team is here to help.

Look out for members of the Local Organising Committee wearing blue and grey golf shirt.

We wish you a rewarding experience, and we hope this summit is as impactful for you as it is for us.

Once again, welcome, and thank you for being a part of 2nd Global Summit on Diamond Open Access 2024!

Warm regards,  
The Local Organising Committee

# Delegates Information Pack Cape Town 2024

Meet the Local Organising Committee

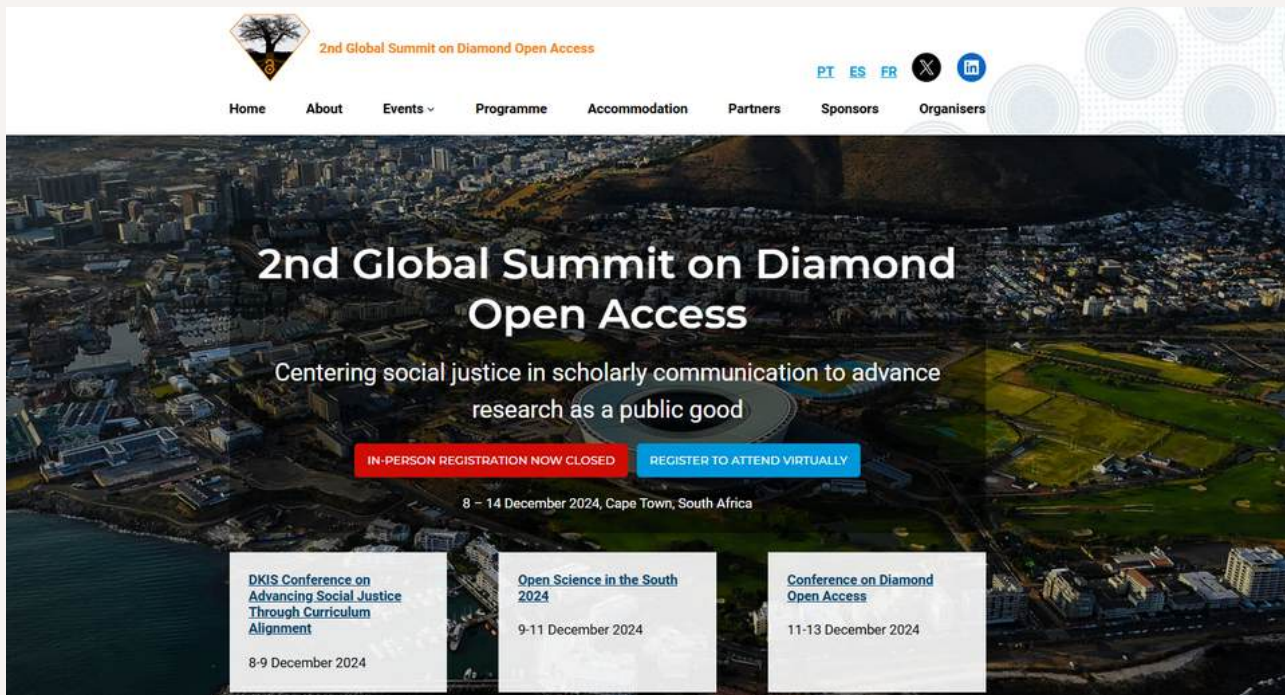


LOC leads



# Delegates Information Pack Cape Town 2024

Have you seen our website?  
<https://doasummit.uct.ac.za/>



When posting about the summit, be sure to tag us on X (@GlobalDiamondOA) and LinkedIn (Global Diamond OA) and use the hashtag #DOASummit2024 to join the conversation! ✨



SCAN for X  
account



SCAN for LinkedIn  
account

# Delegates Information Pack Cape Town 2024

## Flights



**Delegates are responsible for their own flight arrangements.**



Please note: There will be an International Rugby Sevens event taking place 7 — 8 December 2024. Please expect some traffic in the surrounding areas.

# Delegates Information Pack Cape Town 2024

## Accommodation



Delegates are responsible for their own accommodation.  
Some suggestions for accommodation

All Africa House



**43 STANLEY ROAD  
MIDDLE CAMPUS  
UNIVERSITY OF CAPE  
TOWN  
RONDEBOSCH**

Southern Sun Newlands



**7 MAIN ROAD,  
NEWLANDS  
CAPE TOWN**

City Lodge Hotel, Pinelands



**AT MOWBRAY GOLF PARK,  
OFF RAAPENBERG ROAD,  
PINELANDS, CAPE TOWN**

<https://doasummit.uct.ac.za/accommodation>



# Delegates Information Pack Cape Town 2024

## Contact details

Lost? need help? unsure about something?

### Contact Details

For more information please contact:  
doasummit@uct.ac.za

Contact your host

### All Africa



Ayanda Nyembezi

If you have any questions please  
send us a DM



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account



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# Delegates Information Pack Cape Town 2024

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### Southern Sun Newlands



Muriel Mlanjana



Juanita Petersen

If you have any questions please  
send us a DM



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### City Lodge Pinelands



Niel Mostert



Melissa Thomas

If you have any questions please  
send us a DM



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# Delegates Information Pack Cape Town 2024

## Devices and plug adapters

Delegates are advised to bring their own devices and chargers



For South Africa there are four associated plug types: types C, D, M and N. Plug type C is the plug which has two round pins, plug type D is the plug which has three round pins in a triangular pattern and plug types M and N both have three round pins. South Africa operates on a 230V supply voltage and 50Hz.

## UCT Wi-Fi



On campus — UCT wi-Fi

Username: doasummit@uct.ac.za  
Password: FgqxSSCy

## Translation headsets

Please note, it is the delegates' responsibility to return translation headsets at the end of each day.

# Delegates Information Pack Cape Town 2024

## Parking at UCT



# Delegates Information Pack Cape Town 2024

## Drop offs and Uber points

For parking and Uber drop-offs please use South stop as your pin location. Parking will be available at P5 and P17

Transport to the venues will be provided to delegates from the following locations:

**Pick-up point 1: All Africa House**

**Pick-up point 2: Southern Sun Newlands**

**Pick-up point 3: City Lodge Hotel, Pinelands**

**Look out for a UCT shuttle**



# Delegates Information Pack Cape Town 2024

## Transport from All Africa House to UCT Campus



Date	Day	Time
8 December	Sunday	08h30
9 December	Monday	08h30
10 December	Tuesday	08h30
11 December	Wednesday	08h00 11h30
12 December	Thursday	07h00 08h30
13 December	Friday	08h00
14 December	Saturday	07h30 10h00

# Delegates Information Pack Cape Town 2024

## Transport from Southern Sun Newlands to UCT Campus



Date	Day	Time
8 December	Sunday	08h00
9 December	Monday	08h00 08h20
10 December	Tuesday	08h00 08h20
11 December	Wednesday	07h30 07h50 11h30
12 December	Thursday	06h45 08h00 08h20
13 December	Friday	07h20 07h50
14 December	Saturday	07h30 09h45

# Delegates Information Pack Cape Town 2024

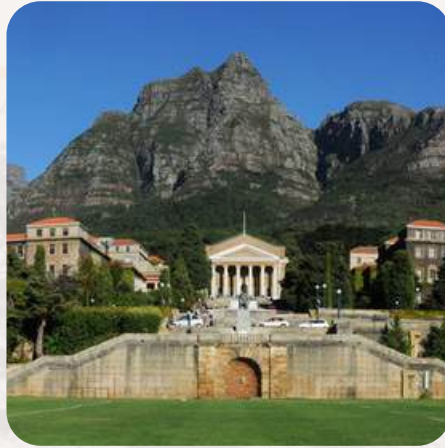
## Transport from City Lodge Pinelands to UCT Campus



Date	Day	Time
8 December	Sunday	08h00
9 December	Monday	08h00 08h20
10 December	Tuesday	08h00 08h20
11 December	Wednesday	07h30 07h50 11h30
12 December	Thursday	06h45 08h00 08h20
13 December	Friday	07h20 07h50
14 December	Saturday	07h30 09h45

# Delegates Information Pack Cape Town 2024

## Transport from UCT Campus to your hotel



<b>Date</b>	<b>Day</b>	<b>All Africa House</b>	<b>City Lodge, Pinelands</b>	<b>Southern Sun, Newlands</b>
8 December	Sunday	19h30	19h30	19h30
9 December	Monday	19h30	19h30 20h00	19h30 20h00
10 December	Tuesday	19h30	19h30 20h00	20h00 20h30
11 December	Wednesday	20h00	20h00 20h30	20h00
12 December	Thursday	20h30	20h30 21h00	20h30 21h00
13 December	Friday	21h00	21h00 21h30	21h00 21h30
14 December	Saturday	14h45	14h45	14h45



# Delegates Information Pack Cape Town 2024

**Programme**

**We are paperless**



Scan me

<https://doasummit.uct.ac.za/programme>

# Delegates Information Pack Cape Town 2024

## Registration



You will receive your summit lanyards when you have successfully registered at the registration points.

**Please ensure you have your lanyards on you for the entire duration of the summit.**

*SUNDAY — venue TBC — time TBC*

*MONDAY — venue TBC — time TBC*

*WEDNESDAY — venue TBC — time TBC*

# Delegates Information Pack Cape Town 2024

## Registration

Delegates registering at their hotels

We have arranged for registration to be available at the hotels for the 2nd Global summit. See details below

All Africa House  
TBC

City Lodge Pinelands  
TBC

Southern Sun Newlands  
TBC

# Delegates Information Pack Cape Town 2024

## Curious about your lanyard?

### **Shweshwe lanyards**

Shweshwe lanyards are blending cultural significance with practicality and sustainability. Originating from South Africa, Shweshwe fabric is renowned for its vibrant colours and intricate geometric patterns, making these lanyards not only functional but also a memorable keepsake for attendees.

Shweshwe fabric carries deep cultural and historical meaning in Southern Africa. Its use in lanyards celebrates heritage and provides a unique opportunity to showcase African craftsmanship to a global audience.

For international conferences, they serve as a conversation starter and a symbol of the host country's rich cultural identity.

Using Shweshwe lanyards aligns with sustainable event practices. Many of these fabrics are produced using eco-conscious methods, and the lanyards themselves can be reused, reducing waste compared to conventional plastic alternatives.

Collaborating with local artisans and manufacturers also supports small businesses and fair-trade initiatives, promoting social responsibility.

# Delegates Information Pack Cape Town 2024

## Curious about your lanyard?

### **Growing paper name card holders**

Growing paper name card holders are an innovative and environmentally friendly solution for conferences and events, combining functionality with a sustainable impact.

Made from biodegradable paper embedded with seeds, these holders not only serve their purpose during the event but also leave a lasting positive impression on attendees and the environment.

Growing paper name card holders align perfectly with the rising demand for sustainable event practices. Once the event concludes, the holders can be planted, allowing attendees to grow flowers, herbs, or vegetables.

This reduces waste and supports biodiversity, making them a zero-waste alternative to traditional plastic or synthetic holders.

### **Wondering what each lanyard colour means?**

Blue — Spanish  
Yellow — English  
Green — Portuguese  
Orange — French  
Red — Swahili

# Delegates Information Pack Cape Town 2024

## Conference bottles

We are pleased to present you with a branded glass bottle, which we kindly ask you to use throughout the duration of the conference.

Glass is a sustainable and eco-friendly material, ensuring that we minimize our environmental impact by reducing single-use plastic.

The bottles are designed for your convenience, and there will be filtered water coolers available throughout the venue for you to refill them as needed.

We appreciate your commitment to sustainability and hope this initiative enhances your conference experience.

# Delegates Information Pack Cape Town 2024

## Meals and refreshments



Delegates will be provided with breakfast at their hotels.

During the workshops and summit activities tea breaks, lunch and dinner will be provided.

There will be three social events between 11 – 13 December.

This is included as part of your delegate package.

As the LOC, we kindly ask that all food be consumed in the designated areas to help keep other spaces clean and free of mess.

To learn more about the food being served please visit our unpacking the food booklet

Link TBC

# Delegates Information Pack Cape Town 2024

## Social events and networking opportunities

*Please note that you will receive two tickets for drinks at each social event you have registered for. These tickets will be included in your summit gift upon registration.*

Cocktail

Wednesday, 11 December 2024

17h00

Dress code: Smart casual or traditional



Conference dinner

Thursday, 12 December 2024

17h30

Dress code: Smart casual or traditional



Traditional South African Braai

Friday, 13 December 2024

17h00

Dress code: Smart casual or traditional





# Delegates Information Pack Cape Town 2024

## Details of events

### Event A:

Advancing social justice through curriculum realignment: centering scholarly communication in LIS curricula.

Hosted by Department of Knowledge and Information Stewardship (DKIS)



Sun – Mon: 8 – 9 Dec  
Hlanganani Junction, UCT Libraries

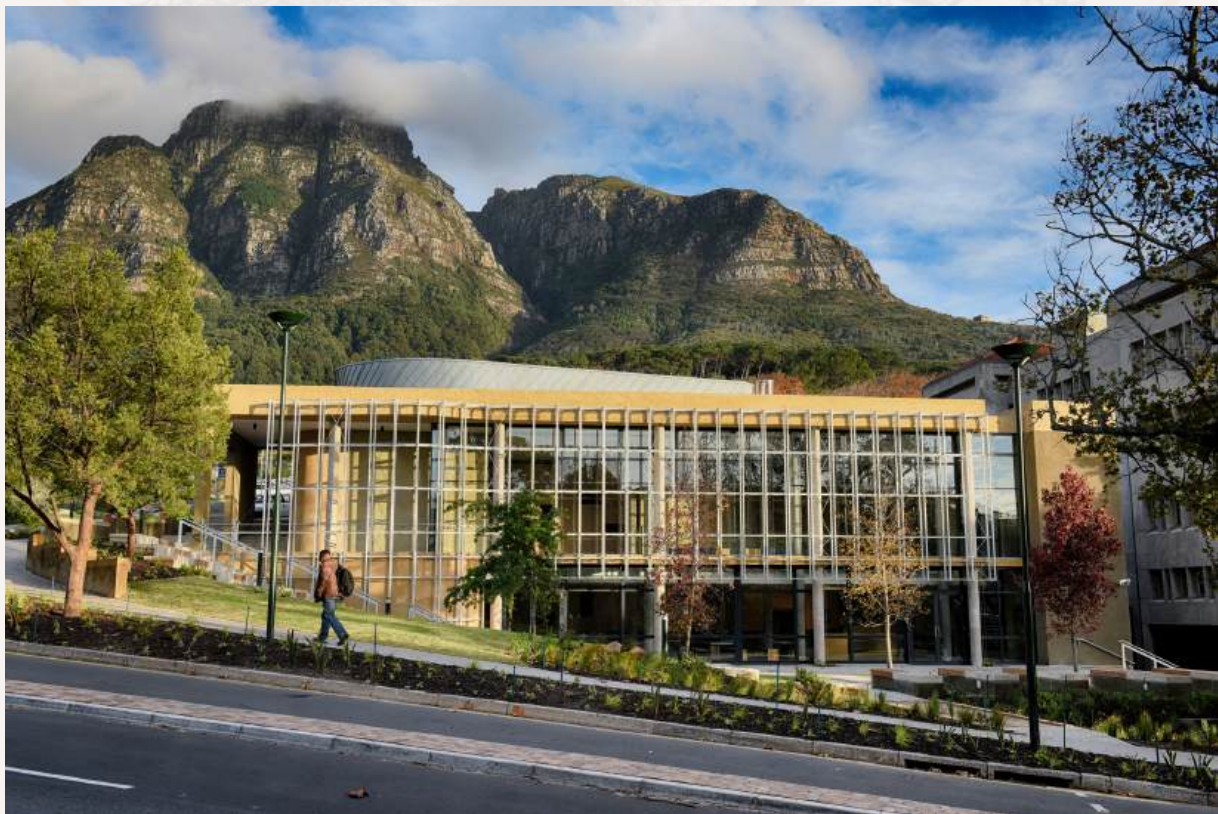
# Delegates Information Pack Cape Town 2024

## Details of events

### **Event B: NLT**

Third edition of Open Science in the South  
Conference

Hosted by IRD, France & National Research  
Foundation, South Africa



Mon – Wed, 9 – 11 Dec  
New Lecture Theatre, Upper Campus UCT

# Delegates Information Pack Cape Town 2024

## Details of events

### **Event C1: Beattie Computer lab** Workshop 1 — Open Publishing

Hosted by Public Knowledge Project and  
Redalyc



Mon – Tues: 9 – 10 Dec  
UCT Libraries

# Delegates Information Pack Cape Town 2024

## Details of events

### **Event C2: Leslie Social B, C, D, E**

Workshop 2 — Open Monograph Publishing

Hosted by Copim Project and Association of African Universities



Mon – Tues: 9 – 10 Dec  
UCT Libraries

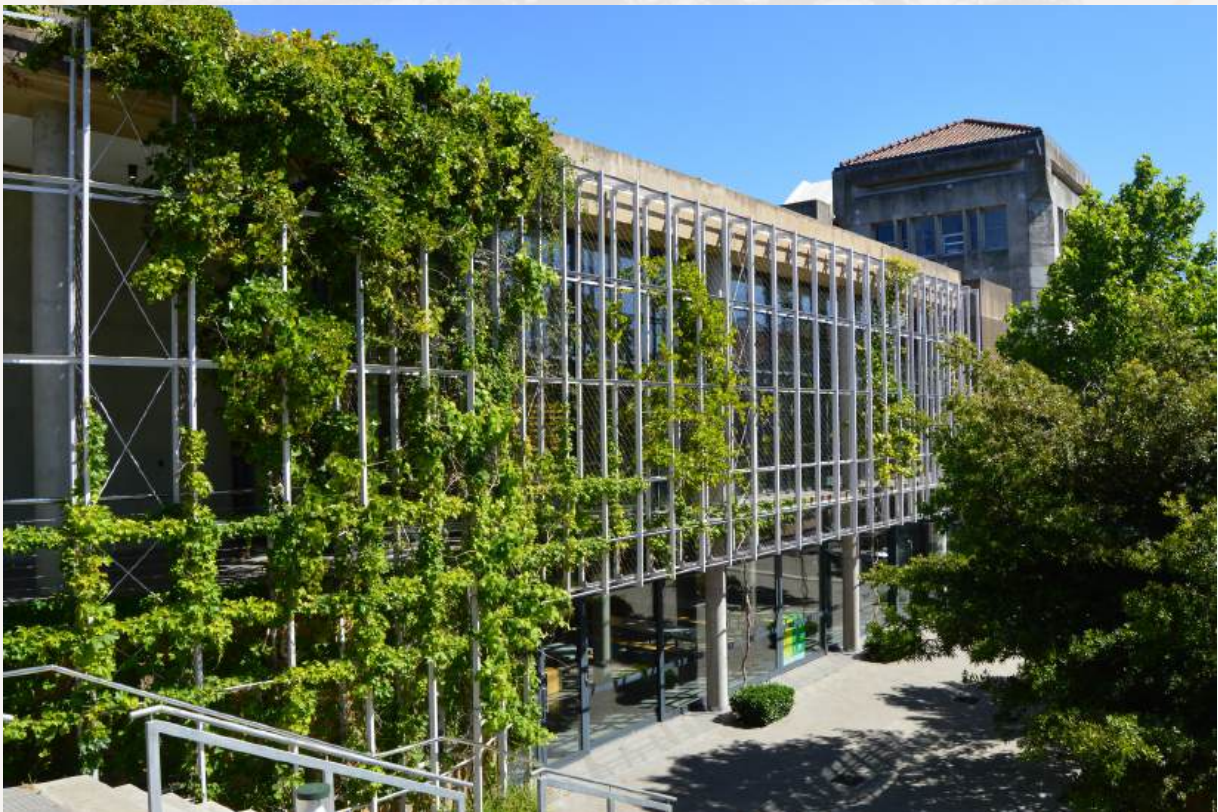
# Delegates Information Pack Cape Town 2024

## Details of events

### **Event D: NLT**

Conference on Diamond Open Access

Hosted by University of Cape Town and partners



Wed – Fri: 11 – 13 Dec  
New Lecture Theatre, Upper Campus UCT

# Delegates Information Pack Cape Town 2024

Want to know more about  
the speakers presenting

Visit our website for information regarding our speakers for  
the summit

DOA speaker booklet  
Link TBC

DKIS speaker booklet  
Link TBC

Entertainment booklet  
Link TBC

Conference food unpacked  
Link TBC

# Delegates Information Pack Cape Town 2024

## Weather and clothing



Summer begins in December in Cape Town so you can expect the weather to be very warm, averaging at least 25 - 27 **degrees Celsius** each day. The evenings are cooler but still pleasantly warm. All the indoor venues and the hotel will have air-conditioning.

Rainfall is rare during summer in Cape Town as this is the dry season. Humidity levels are low in the Western Cape but the UV levels are high during the day while the breeze remains cool and refreshing.

We suggest using a strong sunscreen. Hats are encouraged.

There is a saying that Cape Town has all four seasons in one day because the weather can be very unpredictable at times but overall, we expect (and hope) the weather will be warm and pleasant.

<http://www.capetownmagazine.com/seasons-cape-town>

<https://www.accuweather.com/en/za/cape-town/306633/weather-forecast/306633>

## Navigating UCT Campus

As you explore our beautiful campus, please keep in mind that we're situated on the slopes of Table Mountain, so the terrain can be uneven and hilly. You'll notice that the campus isn't always level, and there are plenty of stairs to climb as you move between buildings.

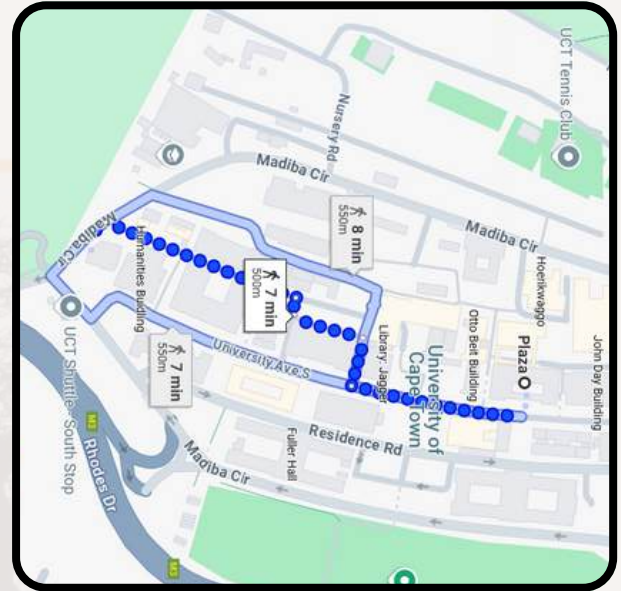
Be prepared for a fair amount of walking throughout the day, so wear comfortable shoes and stay hydrated. While the views are absolutely worth it, the natural landscape means that you'll be navigating some steep inclines, so take your time and enjoy the journey.

# Delegates Information Pack Cape Town 2024

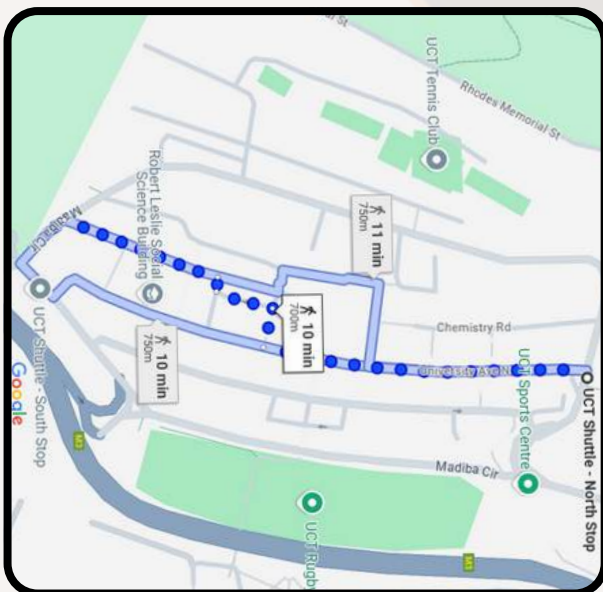
**Lost?**



**UCT visitors centre to New Lecture Theatre**



**Plaza to New Lecture Theatre**



**UCT North stop to New Lecture theatre**



**Hlanganani to South stop pick up**



# Delegates Information Pack Cape Town 2024

## Useful information

### Health and safety

If there is a medical emergency, please contact a member of the LOC committee in a blue or grey golf shirt, who will locate the nearest first aider. If there is an incident.

### Fire

In case of a fire: A CONTINUOUS siren means EVACUATE the building. Leave the building quickly and quietly by the nearest available exit route. Follow instructions given by the security staff or fire marshals immediately. Do not re-enter the building until informed to do so.

### Bathrooms

Please follow the summit signage around campus for bathrooms.

### Conference photography notice

Please be aware that event photographers will be taking photographs throughout the conference for use in promotional materials and on the website.

If you do not want to be photographed, please inform the camera man onsite.

While we will try to accommodate those individuals who have asked not to be photographed, please note this is not always possible in large groups.

We appreciate your understanding and cooperation. By allowing photographs, you help us effectively promote this event to future attendees.

**If you are unsure of anything, please keep an eye out for an LOC member in a blue or grey golf shirt.**

# Delegates Information Pack Cape Town 2024

## Useful information

### Smoking on campus

#### Smoking restrictions

1.1 The University Smoking Policy applies to all University of Cape Town facilities and vehicles, owned or leased, regardless of location. Smoking shall not be permitted in any enclosed place, including private residential space within University of Cape Town housing. Smoking shall also be prohibited from service areas and service lines, balconies, verandas, covered walkways and parking areas, and links to other buildings.

1.2 Smoking shall be prohibited from all areas (enclosed or not) where food and beverages are prepared/purchased/consumed and within five metres of these areas. The areas in question include but are not limited to Cissie Gool Plaza, Health Sciences Quad, Quad between Kramer and All Africa House, University Avenue between Molecular and Cell Biology and NSLT block, and the area between Leslie Social Sciences and the Geological Sciences buildings.

1.3 Smoking shall be prohibited from within ten metres of any entrance/exit to buildings, air-conditioning intake, or operable windows.

1.4 Smoking shall also be prohibited from any outdoor area during an organised gathering for the purposes of musical, dance, theatre, drama, entertainment, education, sport, performance or fair, parade, market or event.

1.5 The Physical Planning Unit will provide plans of the University showing the restricted areas to inform and assist the University community.

For more information -

[https://www.news.uct.ac.za/downloads/email/UCT\\_Smoking\\_Policy\\_0.1.pdf](https://www.news.uct.ac.za/downloads/email/UCT_Smoking_Policy_0.1.pdf)

# Delegates Information Pack Cape Town 2024

## Meet the LOC teams

**Oversight Committee Chair and Local Organising Committee Chair**



**Local organising leads**



# Delegates Information Pack Cape Town 2024

## Meet the LOC teams

**Marketing and social media team**



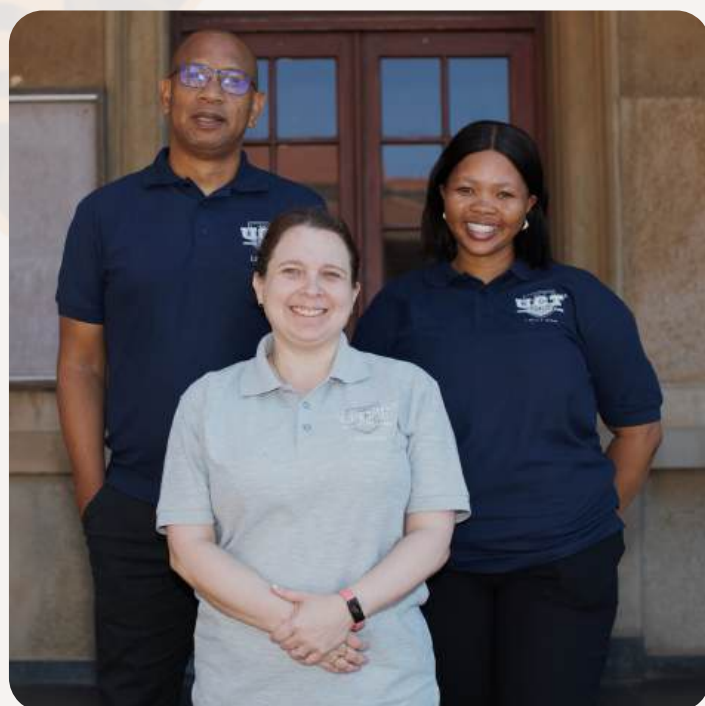
**Entertainment team**



**Programme logistics**



**Registration team**



# Delegates Information Pack Cape Town 2024

## Meet the LOC teams

**Delegates team**



**Technical team**



**Website team**



# Delegates Information Pack Cape Town 2024

## Meet the LOC teams

**Workshops team**



**Speakers team**



**Catering team**



**Logistics team**



# Delegates Information Pack Cape Town 2024

## Partners and sponsors



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